

MINUTES
of the
Finance and Audit Committee
held on Monday 8th January 2024, 7pm,
at Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

Cllr Allensby (West)	*	Cllr Parks (North)	A
Cllr Brett (East)	A	Cllr MacFarlane Vice Chairman (East)	*
Cllr Cooper (Broadway) Chairman	*	Cllr Robbins (East)	*
Cllr Jeffries (North)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk & RFO), Judith Halls (Deputy Town Clerk)

Members of the press: 0

FA/23/034 Apologies for absence

Apologies were received and accepted by members from Councillors Brett and Parks.

FA/23/035 Declarations of Interest

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FA/23/036 Minutes

FA/23/036.1 The minutes of the Finance and Audit Committee meeting, held on Monday 6th November 2023, were approved as a true record and signed by the chairman.

FA/23/036.2 Members noted that the budget recommendation from the Finance and Audit Committee meeting, held on Monday 6th November 2023 was subsequently adopted by Full Council.

Signed: Date:

FA/23/037 Chairman's Announcements

The chairman mentioned the sad passing of Councillor John Syme and expressed the sympathy of the committee to his family and friends.

FA/23/038 Questions

There were no questions received.

FA/23/039 Public Participation

There was no public participation.

FA/23/040 Reports from Unitary Authority Members

There were no reports from Unitary Councillors.

FA/23/041 Financial Information

FA/23/041.1 Members noted the reconciliations for October and November 2023; the Chairman signed and verified against the bank statements seen.

FA/23/041.2 Members noted the accounts to November 2023.

FA/23/041.3 Members noted the variance report to November 2023.

FA/23/041.4 Members approved the list of payments made in October and November 2023, which the Chairman signed.

FA/23/041.5 Members noted that there had been no internal transfers between the Instant Access Account and the Current Account since the last report.

FA/23/042 Communications

None.

Meeting closed 7:03pm

Date of next scheduled meeting: Monday 4th March 2024

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: